



Dear Prospective Volunteer,

Thank you for your interest in volunteering with our shelter! As a dedicated volunteer, you can help us make an even bigger difference for the animals of Jefferson County.

The process of becoming an HSJC volunteer is basic, but important. First, fill out the attached volunteer application thoroughly and completely and return it to a shelter staff member. If your application is approved, you will be contacted by the Volunteer Coordinator to discuss the shelter's current volunteer needs, your availability and areas of interest, etc.

Please note:

- We ask that you be aware that some volunteer positions require a regular commitment of time, while others offer more flexibility.
- If a volunteer is younger than 18 years of age, a parent or guardian must also sign the agreement and release section of the application. In addition, the parent or guardian **MUST** accompany the minor-aged volunteer at all times during volunteer hours.
- You may be added to a waiting list if the position(s) you are interested in is currently filled or not needed at the time of application.

Thank you for your interest in volunteering and becoming an important member of our dedicated team!

Sincerely,

Terri Presper
Volunteer Coordinator